

Applying for Full-time Master Studies

Please notice:

In order to verify Bachelor's diploma, please send the copy of diploma and transcript of records (translated into Polish) to studiainfo@uek.krakow.pl

STEP 1:

Recruitment based on GPA - from 25.05.2015 to 29.05.2015:

Only for CUE' alumni of Bachelor programmes (year of graduation: 2014/2015), applying for Master programmes not necessarily in the same field of studies as their completed Bachelor programmes.

1. Online application - filled, printed and signed (will be available on 15th of May)
2. **Application fee payment**

Results: on 09.06.2015

Recruitment based on entry exam results - from 22.06.2015 to 26.06.2015:

For candidates who were not accepted on the basis of GPA and for alumni of different universities/higher institutions.

1. **Online application** - filled, printed and signed (will be available on 23rd of June)
2. **Application fee payment**

Entry exam on 10.07.2015

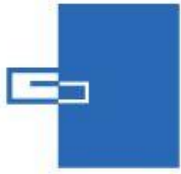
Results (will be posted online): on 16.07.2015

STEP 2 (for all candidates): from 23.09.2015 to 25.09.2015

Submitting documents:

1. Printout of the online application
2. Secondary-school certificate (**Legalised, translated**) – original and copy
3. Undergraduate (Bachelor) studies certificate (**Legalised, translated**) - original and copy
4. Transcript of Records for the whole period of Bachelor level studies (**Legalised and translated**) - original and copy
5. Confirmation that Bachelor's Diploma allows to undertake Master's studies in the country of issue
6. Proof of English language competence: **English certificate** (original and copy) or an **on-line test**
7. Copy of passport/ID Card





8. **Medical Certificate** concerning candidate's health
9. 2 photographs (35mm x 45mm)
10. **Personal questionnaire**
11. **Financial Statement**

IMPORTANT: Any incomplete applications will be automatically rejected.

STEP 3: student electronic card and student book payment till 25.09.2015
(**More information**)

STEP 4: till 15.10.2015

Tuition fee payment for the first semester

Submitting documents: copy of health insurance covering entire period of studies in Poland (Recommended: European Insurance Card or insurance in the **National Health Fund**), copy of visa/residence permission (More information: **Małopolski Urząd Wojewódzki w Krakowie**)

Documents should be sent or submitted to:

Dział Nauczania, Uniwersytet Ekonomiczny w Krakowie,
ul. Rakowicka 27, 31-510 Krakow, (Main Building, room 107-108).

In case of any questions regarding recruitment process you may contact the staff via e-mail: **studiainfo@uek.krakow.pl** or telephone: **+48 12 2935628, +48 12 293 5425.**

