

DIRECTIVE
of the Rector of Cracow University of Economics
No. R-0201-38/2012
of 10 July 2012

on
the amount of fees paid by foreigners
for tuition and participation in research work at Cracow University of Economics

Pursuant to Art. 98 section 1 points 3-5, and Art. 99 section 1 of the Act of 27 July 2005 on higher education (Journal of Laws No. 164 point 1365 with later amendments), §4 point 5, the Directive of the Council of Ministers of 22 December 2006 on the principles of financial management in public higher education institutions (Journal of Laws No. 246 point 1796), §17 sections 1-3 of the Directive of the Minister of Science and Higher Education of 12 October 2006 on attending university programmes and participating in trainings as well as research work and development programmes by foreigners (Journal of Laws No. 190 point 1406), and §31 of the Articles of Association of Cracow University of Economics, the following regulations are adopted:

§1

1. The regulations set forth in this directive apply to foreigners who attend fee-paid programmes at Cracow University of Economics in accordance with other principles than those which apply to Polish citizens.
2. The directive regulates issues related to fees for tuition paid by foreigners, as specified under section 1, in the scope not specified by the directives of the relevant minister in charge of higher education, with respect to the principles of attending programmes by foreigners.
3. The principles and payment schedules which apply to foreigners and which are not included in this directive, as well as payment exemptions for foreigners are specified by the regulations under section 2, and in the relevant resolution adopted by the Senate of Cracow University of Economics.

§2

1. With the reservations of sections 4-6, foreigners are charged an annual fee for all programmes attended at Cracow University of Economics, which is the equivalent in PLN of the following amounts:
 - 1) first (BA) and second (MA) cycle programmes, with the reservations of point 2 – EUR 2,000,
 - 2) first and second cycle programmes held in English – EUR 3,000,
 - 3) third cycle (PhD) programmes:
 - a) first year of the programme – EUR 3,800,
 - b) for the subsequent years – EUR 2,200,
 - 4) post-diploma programmes and scientific and post-doctoral (“habilitation”) internships – EUR 3,000,
 - 5) vocational courses and internships – EUR 3,000,
 - 6) language courses, including preparatory courses for attending programmes held in Polish – EUR 2,000,
 - 7) supplementary courses:

- a) annual preparatory course for attending programmes held in English – EUR 4,000,
 - b) English Track programme:
 - full ET Business Studies programme – EUR 3,000,
 - full ET Polish Path programme – EUR 3,000,
 - particular courses offered under ET Business Studies and ET Polish Path programmes, as well as ET Seminars with Professionals courses – EUR 8 for one hour.
- 8) in accordance with §19 of the Directive: in case of a foreigner's difficult financial condition or undertaking the second major or other fee-paid study programme, the Rector or a head of a research unit other than the University's organizational unit can (on a foreigner's written request) reduce or waive the fee.
 2. The fees specified under section 1 include the costs of issuing relevant documents.
 3. The fees specified under section 1 may not be charged or charged in different amounts in the event of foreigners who attend programmes under agreements concluded with foreign universities, which include different regulations than those set forth under section 1.
 4. In the event of foreigners recommended by recruitment agencies, the fees specified under section 1 are enlarged by commissions charged by such agencies, unless otherwise specified in agreements with recruitment agencies.
 5. Apart from the fees specified under section 1, and with consideration given to section 4, foreigners make payments specified under sections 6-12 in the events specified in these regulations.
 6. In the event of repeating classes due to unsatisfactory performance or failure to obtain credits in due time, foreigners shall make the following payments:
 - 1) (for) repeating one subject – 10% of the fee specified under section 1,
 - 2) repeating one term – 50% of the fee specified under section 1,
 - 3) repeating one year of studies – 100% of the fee specified under section 1,
 - 4) prolongation of the period for obtaining credits for a given term – 1/8 of the relevant fee specified under section 1, for each two-week period of prolongation (which has started); the fee is not charged for the first two-week period of prolonging an examination session (the fee is charged for each two-week period as of the 15th day after the last day of the exam session, as specified by the rector's relevant directive concerning the time framework for the academic year, until the last day inclusive of the agreed-to period of prolongation).
 7. With the reservations of sections 8-9, fees for syllabus gap-closing classes, and classes not included in the plan of studies for a given specialty, are the equivalent of 10% of the relevant fees specified under section 1 for each subject offered under such programmes.
 8. When in a given academic year the total amount of payments to be made by a foreigner, as specified under section 7, exceeds the amount of the annual payments specified under section 1, the lower amount is charged (i.e. the annual fee for tuition).
 9. When a foreigner, pursuant to an authorised person's decision, and as part of syllabus-gap-closing classes, obtains credits under the individual programme of studies without participation in classes, a fee for credits and/or exam for syllabus differences amounts to EUR 75.
 10. A fee charged for failing the final examination is the equivalent in PLN of EUR 400.
 11. A fee for returning students (e.g. resulting from repeating a term as result of expulsion due to poor performance or other reasons stipulated in study regulations) amounts to the amount of EUR 100.
 12. A fee for re-admission resulting from the failure to submit a diploma dissertation amounts to EUR 150.
 13. The amount of payments for PhD proceedings is the PLN equivalent of EUR 3,000, payable prior to the PhD research approval process.

1. The fees specified under §2 are paid under virtual bank accounts assigned to foreigners.
2. The fees specified under §2 sections 6-12 are payable within 7 days after an authorised person's decision.

§4

1. The directive becomes effective as of the academic year 2012/2013, with the reservations of section 3.
2. As of the beginning of the academic year 2012/2013, directive of the Rector of Cracow University of Economics No. R-0121-52/2009 of 13 July 2009, on *the fees charged to foreigners for tuition and participation in research work at Cracow University of Economics*, with later amendments and reservations of section 3.
3. With regard to persons attending first and second cycle programmes (BA and MA) held in Polish, and those attending inter-faculty PhD programmes held in English, the directive becomes effective as of the academic year 2013/2014. Applicants admitted to university courses specified in the preceding sentence are charged fees in the recruitment period for the academic year 2012/2013 as specified under section 2.

RECTOR

prof dr hab Roman Niestrój