

ENBS - European Network of Business Schools

ACADEMIC RULES

1. Objectives of the Programmes

- 1.1. The ENBS provides integrated European programmes of study leading to the “European Network of Business Schools Undergraduate Certificate” and the “European Network of Business Schools Graduate Certificate”. The aim is to meet the requirements for the academic education of business and management graduates in modern Europe.
- 1.2. Close co-operation between the institutions involved and jointly agreed programme structures provide a programme of academic excellence, leading to full competence in another community language and an in-depth understanding of the business environment and culture of other European countries.
- 1.3. The ENBS qualifications are awarded in addition to national degrees.

2. Participating Institutions

- 2.1. The following European higher education establishments participate in the ENBS programmes:
 - University of Southern Denmark, Odense, Denmark;
 - University of Vaasa, Finland;
 - Brest Business School, Ecole Supérieure de Commerce, France;
 - Groupe Ecole Supérieure de Commerce de Clermont, France;
 - Université Jean Moulin Lyon 3, France;
 - Otto-Friedrich-Universität Bamberg, Germany;
 - Universität Stuttgart, Germany;
 - Università degli Studi di Pavia, Italy;
 - Krakow University of Economics, Poland;
 - Universidad de Alcalá, Spain;
 - Universidad Loyola Andalucía;
 - Universidad de Granada, Spain;
- 2.2. All participating institutions form the ENBS.
- 2.3. It is the firm intention of the Network that this scheme will be opened to other participating institutions who agree to abide by its founding principles.
- 2.4. The institution where a candidate is initially admitted to the ENBS Course is referred to below as the “Home University”. The institution which, from the point of view of the candidate, is situated abroad, is always referred to as the “Host University”.

- 2.5 Where the terms “Business” and “Business Studies” are used in this document these are meant to cover business administration, management, and also to include economics, business computer sciences, and commerce-related fields. The expression “Participating Countries” is used to denote countries in which one of the participating institutions is situated.

3. Conferment of the Title and Certificates

- 3.1. The Network jointly awards the “European Network of Business Schools Undergraduate Certificate” and/or the “European Network of Business Schools Graduate Certificate” to those who completely fulfil all the requirements of the relevant programme. The Network also issues an academic certificate with the relevant grades obtained at the Home and Host Universities to successful graduates.
- 3.2. Each member of the Network may award a Business Studies degree of the Home University, modified or supplemented by the addition of “ENBS Undergraduate Certificate” or “ENBS Graduate Certificate”.

4. European Network of Business Schools Undergraduate Course of Study

- 4.1. The ENBS undergraduate course of study is an integrated programme leading to the award of the ENBS Undergraduate Certificate.
- 4.2. To obtain the ENBS Undergraduate Certificate, students must be enrolled in a Bachelor Program at the home institution which comprises a minimum of 180 ECTS. The first year of the programme (normally equivalent to 60 ECTS credits) must be completed at the Home University.
- 4.3. A minimum of 30 ECTS credits in business related courses must be obtained during the stay at the host institution that must be no longer than 1 academic year. The courses must be in accordance with the requirements specified in Article 8.
- 4.4. Candidates must be awarded their home degree before being eligible for the ENBS qualification.

5. European Network of Business Schools Graduate Course of Study

- 5.1. The ENBS graduate course of study programme is an integrated programme leading to the award of ENBS Graduate Certificate.
- 5.2. To obtain the ENBS Graduate Certificate, students must be enrolled in a Graduate Program at the home institution which comprises a minimum of 90 ECTS. The first semester of the programme (normally equivalent to 30 ECTS credits) must be completed at the Home University.
- 5.3. A minimum of 30 ECTS of graduate business courses must be obtained during the stay at the host institution that must be no longer than 1 academic year. The courses must be in accordance with the requirements specified in Article 8.

- 5.4 Candidates must be awarded their home degree before being eligible for the ENBS qualification.

6. Admission Requirements and Procedures

6.1 The responsibility for nominating a candidate rests with those members of the ENBS Committee who are representatives of the home institution. Candidates do not have the automatic right to be admitted to and placed at a specific university of their choice.

6.2 In addition to fulfilling the registration requirements of the individual institutions involved, all candidates entering the ENBS undergraduate or ENBS graduate scheme must register with the ENBS Committee using a form issued by the Committee.

6.3. European Network of Business Schools Undergraduate Scheme

The requirements for admission to the ENBS undergraduate scheme are:

- a) Full-time registration in a Business Studies Undergraduate degree programme at one of the participating institutions;
- b) Outstanding academic performance in the first year of the programme; Candidates must be among the top 30% of their peer group at the Home institution.
- c) Sufficient knowledge of at least two languages of the participating countries.

6.4 European Network of Business Schools Graduate Scheme

The requirements for admission to the ENBS graduate scheme are:

- a) Full-time registration in a Business Studies Graduate degree programme at one of the participating institutions;
- b) Outstanding academic performance in the first year of the Graduate programme or at the Undergraduate level; Candidates must be among the top 30% of their peer group at the Home institution.
- c) Sufficient knowledge of at least two languages of the participating countries.

7. ENBS Academic Board

7.1. The ENBS Academic Board is composed of one member from each participating institution. The Committee makes all the decisions which directly concern the ENBS undergraduate and ENBS graduate courses of study. This does not affect the entitlement of the relevant bodies of individual institutions to take appropriate action in areas not directly related to the ENBS graduate scheme.

7.2 The Academic Board meets on a regular basis. Meetings may take place on the occasion of an ordinary general meeting of the ENBS.

7.3 The following areas are of particular concern to the Academic Board:

- To coordinate and guarantee that the standard of education is as high and as equal as possible and to ensure that the modes of assessing students' performances in courses and required examinations are comparable in the various member institutions of the Network.

- To verify that the course work and examination performances of candidates meet the requirements of the exam regulations for the ENBS undergraduate and ENBS graduate qualifications and to advise the Network about the granting of the ENBS Undergraduate and ENBS Graduate Certificates to candidates.
- To coordinate the course syllabus.
- To review the admission requirements and the admission of candidates to the ENBS undergraduate and ENBS graduate programme.
- To award the ENBS Undergraduate/ENBS Graduate Certificates in accordance with the rules outlined in Article 8.

7.4. The head of the Academic Board is the Academic Vice President. The voting procedures of the general assembly apply with the exception that in the event of a tie, the Academic Vice President shall have a casting vote.

7.5. In urgent cases the Academic Vice President may take emergency decisions. The Academic Vice President reports these decisions as soon as possible to the Academic Board.

8. Eligibility for an ENBS Certificate and Grades Obtained

8.1. Examination requirements and procedure in the individual components of the examination are subject to the relevant exam regulations of the respective university where the courses are being examined.

8.2. Grades for the courses shall be awarded in accordance with the conventions of the relevant examination regulations of the respective university where the candidate is taking the exams.

8.3 A candidate shall be awarded the ENBS Undergraduate Certificate after completion the course of studies of the Undergraduate programme at the home institution. The candidate must validate 30 business related ECTS credits with a minimum grade of C on the ECTS grading scale, obtained at the host institution.

A	Excellent
B	Very Good
C	Good
D	Satisfactory
E	Pass

The host institution decides on eligibility of the ECTS obtained. In particular, ECTS are business related when they were earned in the fields defined in Article 2.5.

8.4 A candidate shall be awarded the ENBS Graduate Certificate after completion of the course of studies of the Graduate programme at the home institution. The candidate must validate 30 business related Graduate-level ECTS credits with a minimum grade of C on the ECTS grading scale that were obtained at the host institution as it is given in Article 8.3. The host institution decides on the eligibility of the ECTS credits obtained. In particular, ECTS credits are business related when they are obtained in the fields defined in Article 2.5.

9. Academic Reports and ENBS Certificates

9.1 European Network of Business Schools Undergraduate Level

9.1.1 When a candidate is awarded the ENBS Undergraduate Certificate he/she will be issued with a certificate which contains:

- a) The final grade obtained at the home institution
- b) The average grade of 30 ECTS credits obtained at the host institution in accordance with Article 8.3.
- c) The names of the home and the host institution where the student has studied.

9.1.2 Students are awarded a Certificate with Distinction or with Merit on the following basis:

Distinction:

The average grades obtained for both, the studies at the Host and the degree at the Home institution, are Excellent.

Merit:

The average grades obtained for both, the studies at the Host and the degree at the Home institution, are Very Good and better and provided that a “Distinction” is not achieved.

9.2. European Network of Business Schools Graduate Level

9.2.1 When a candidate is awarded the ENBS Graduate Certificate he/she will be issued with an Academic Report which normally contains:

- a) The final grade obtained at the home institution
- b) The average grade of the 30 ECTS obtained at the host institution in accordance with Article 8.4.
- c) The names of the home and the host institution where the student has studied.

9.2.2 Students are awarded a Certificate with Distinction or with Merit on the following basis:

Distinction:

The average grades obtained for both, the studies at the Host and the degree at the Home institution, are Excellent.

Merit:

The average grades obtained for both, the studies at the Host and the degree at the Home institution, are Very Good and better and provided that a “Distinction” is not achieved.