

## **Application Procedure**

1. Your home university needs to send us an official letter of nomination per e-mail.
2. You need to fill out our online application.
3. Once you have filled the application, you will be asked to fill in your personal details and accommodation preferences. Our accommodation agency will then contact you accordingly.
4. A successful applicant should submit by email a complete application package ASAP which includes:
  - application form,
  - scan of the valid ID (EU citizens) / passport (others),
  - scan of the English language certificate (for non-native English applicants) - see the criteria,
  - 2 photos size: **MUST BE SENT IN ORIGINAL BY REGULAR POST**  
(good quality photos 3,5 cm x 4,5 cm taken by a photographer. We do not accept copied, scanned or paper photos),

The original photos should be mailed to the International Programmes:

Joanna Jackowska/Łukasz Smug  
International Programmes Office  
Cracow University of Economics  
ul. Rakowicka 27  
31-510 Kraków  
Poland