How to choose universities for your application?

1. **You have 8 spots available.** You don't have to fill them all, but choosing only 1–3 popular universities may result in you not being offered a spot.

2. **Rank the universities you've selected in order of priority:** from your top choice to your least preferred. **Choose only universities whose requirements you meet (level of study, field of study, language requirements) and where you genuinely want to study.**

3. **Request reports on your selected universities** by emailing rekrutacjabpz@uek.krakow.pl and listing the names of the universities you're interested in. Do this early enough to have time to review the reports and, if necessary, adjust your choices. **Don't leave this until the last minute.**

4. The university's program offerings list the fields of study for which we have a signed agreement with that institution. The name of the field does not reflect the actual course offerings at the foreign university; it is merely a guideline. Keep in mind that just because a foreign university offers a particular degree program as part of its regular curriculum does not mean that it is included in the program offered to exchange students or that our agreement covers that department or degree program. If you're unsure, ask: rekrutacjabpz@uek.krakow.pl.

5. **Visit the websites of your selected universities**, go to the sections for incoming exchange students, and check which courses are offered during the semester you plan to study abroad. Also check the website planystudiow.uek.krakow.pl (by selecting the academic year and semester in which you began your studies) to see which courses will be offered in your major during the selected semester. If you have any questions about the courses, consult the academic coordinator assigned to your major: https://bpz.uek.krakow.pl/en/outgoing-exchange-students/outgoing-students-manual-students-qualified-for-mobility-programs/academic-coordinators-learning-agreement/.

6. **If a university lists two (or more) languages of instruction**, this generally means you can choose between them. However, be sure to check the program requirements for any additional information (e.g., courses taught in English only during a specific semester or at a specific level of study, required certificates, or the need to know a second foreign language at a specified level).

7. **If a university specifies that an external language certificate or proof of proficiency in a second language (e.g., Spanish) is required, you must submit these documents during the application process.** If you do not meet these requirements and will not be able to provide such a document by the end of the application period - do not choose that university. If a university requires Spanish proficiency at the B1 level, a grade from USOS for a Spanish course at the A1 or A2 level will not be sufficient. **Choose only universities whose requirements you meet and can confirm with a document or an entry in USOS.** If you have any doubts - ask: rekrutacjabpz@uek.krakow.pl.

8. **If financial considerations are important to you**, don't choose universities located in tourist destinations, especially if they don't offer dormitory housing. In such cities, renting an apartment is expensive, listings disappear quickly, and scams are common. Restaurants and cafes are also more expensive. Aim for lesser-known towns that are well-connected by public transportation to larger cities and airports. **Also find out if and what kind of financial aid is provided by the program you want to participate in:** https://bpz.uek.krakow.pl/en/outgoing-exchange-students/mobility-programs-overview/.

9. **Do not include universities in your application that you know you're unlikely to want to attend, even as lower-priority choices.** Students are placed at the first available university of their choice

(based on their position on the ranking list), and you may end up being assigned a university you selected as one of your last choices. **The only better choice is to list universities you're actually considering** - if you don't get into any of them due to a lack of available spots, you'll still have a chance to participate in the waitlist process. However, if you are admitted to one of your chosen universities and decline the offer, you will not be able to file an appeal (since the university you were admitted to was one of your choices).

10. **If you wish to apply jointly with another person**, please let us know in the "Comments" section of the application form. Provide the first and last name and student ID number of the person with whom you are applying. The same applies to the other person. **Also let us know how we should proceed if it is not possible to admit both of you to the same university:** should we admit you separately in that case, or would you choose not to go abroad in such a situation. Also, **make sure that the universities you wish to apply to have more than one available spot and that joint admission is possible there:** rekrutacjabpz@uek.krakow.pl.