



## Applying for Full-time or Part-time Bachelor Studies

### STEP 1: till 10.07.2015

Submitting documents:

1. Printout of the **online application** (application will be available on-line from 18.05.2015)
2. **Personal Questionnaire**
3. Secondary-school certificate (**Legalised, translated and nostrified**) – original and copy
4. Statutory declaration confirming that the secondary-school certificate entitles to apply for admission to university studies of any kind of university studies in the country of issue - from the consulate or relevant ministry (original and copy)
5. Proof of English language competence: **English certificate** (original and copy) or an **on-line test**
6. Copy of passport/ID Card
7. **Medical Certificate** concerning candidate's health
8. 2 photographs (35mm x 45mm)
9. **Financial Statement**
10. **Parental Statement** (only for underage candidates)

Results: on 31.07.2015

Acceptance letters sent by 07.08.2015

### STEP 2: till 15.10.2015

**Tuition fee payment** for the first year.

Submitting documents:

1. Copy of health insurance covering entire period of studies in Poland  
(Recommended: European Insurance Card or insurance in the **National Health Fund**)
2. Copy of visa/residence permission (More information: **Małopolski Urząd Wojewódzki w Krakowie**)

### Documents should be sent or submitted to:

Dział Nauczania, Uniwersytet Ekonomiczny w Krakowie,  
ul. Rakowicka 27, 31-510 Krakow, (Main Building, room 107-108).





In case of any questions regarding recruitment process you may contact the staff via e-mail: **[studiainfo@uek.krakow.pl](mailto:studiainfo@uek.krakow.pl)** or telephone: **+48 12 2935628, +48 12 293 5425.**

